

MINUTES OF BOARD OF DIRECTORS OF BROOKSHIRE ESTATES ON MAY 5, 2021

The Board of Directors of Brookshire Estates met on May 5, 2021 and in attendance were President Mike Foss, Vice-President Dick L'Heureux, Treasurer Yvonne Tichelaar, Webmaster Jeff Cao and Secretary Judy Moschetto. Mike convened the meeting to order and the following items of business were discussed:

Year To Date Financial Report. Treasurer Yvonne Tichelaar advised that all residents except one have paid the 2021 dues in full. Yvonne will contact the one remaining homeowner re dues owing and advise. Yvonne further advised that 22% of our homeowners used Zelle to pay their 2021 dues which was convenient for both homeowners and the HOA. Yvonne then submitted the 2021 Budget including year end comparisons for years 2016 through 2021 to date, attached hereto and incorporated herein. The Board reviewed the Budget submitted and the Budget forecast and approved both.

Mailbox Repairs. Yvonne did a comprehensive visual and photo review of all 18 mailboxes in our HOA and reported that 7 mailboxes are missing shingles and all 18 could use a cleaning. Mike advised he would contact roofing businesses to get bids on the mailbox repairs.

2021 Annual Meeting. Discussion ensued about hosting an in-person 2021 Annual Meeting. It was the consensus of the Board that Covid was still having an impact on in-person meetings and it was deemed safer that we forego an in-person meeting for 2021. The current Board unanimously agreed with this proposal and further agreed to serve in their current positions until 2022 Annual Meeting.

HOA Maintenance. Mike will send out a blast to our HOA reminding and requesting everyone to maintain their lawns and gardens to Brookshire's standard. The Board appreciates everyone's cooperation.

Letter Re Community Involvement. The Board received an email from a college-age student of an HOA family inquiring about HOA community involvement, social events, CCRs, demographics and other items. The Board discussed this email and its contents and acknowledged some of the ideas raised therein might be interesting to some HOA residents, none of the Board members are able to organize or set up structures to support any of the proposed ideas nor is there funding is available for any of the proposed ideas nor is there a social organizer within the HOA to take on this project. Further, the Board is required to discuss any proposed changes to the CCRs with the HOA and its attorney. Further, the Board would not solicit demographic information from our residents. Mike advised he will contact the sender of the email to advise the Board's concerns and reasoning for its decision.

New Board Members Invited . The Board discussed the need for more and newer HOA members to participate in the Board. This Board has been serving for several years and would

welcome new members. Mike advised he would send out a blast to HOA members soliciting and inviting participation on the HOA Board.

There being no further business to come before the Board, it was moved, seconded and unanimously agreed to adjourn the meeting which Mike adjourned.

Respectfully submitted

Judy Moschetto, Secretary

YTD 2021 expense report

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